

GUIDELINES TO RECEIVE DEGREE CERTIFICATES

A student who completes the programme is eligible to receive the relevant degree/diploma certificate during the next convocation. (Please note that degrees are awarded during University convocation).

The student should contact the concerned college/institute in order to complete the registration process to apply to receive the degree certificate.

Following are the fees for such cases:

Sr. No.	Degree / Diploma Certificate	(A)	(B)	
		Convocation Fee in Rs.	Postal Charges in Rs.	
			In India	In Abroad
1.	Degree (UG & PG): <i>(Programmes under faculty of Medical Science, Dentistry, Ayurveda, Homoeopathy, Nursing, Pharmacy, Science, Law, Engineering & Technology, Management Studies, Interdisciplinary Studies)</i>	4000/-	300/-	2000/-
2.	Degree (UG & PG): <i>(Programmes under faculty of Arts, Social Sciences & Commerce)</i>	2000/-		
3.	Diploma (UG & PG): <i>(Programmes under faculty of Medical Science, Dentistry, Ayurveda, Homoeopathy, Nursing, Pharmacy, Science, Law, Engineering & Technology, Management Studies, Interdisciplinary Studies)</i>	3000/-		
4.	Diploma (UG & PG): <i>(Programmes under faculty of Arts, Social Sciences & Commerce)</i>	1500/-		
(Total fees by post = (A) Convocation Fees + (B) Postal Charges)				

INSTRUCTION TO REGISTER TO AVAIL DEGREE CERTIFICATE IN URGENT MODE

A student who completes the programme before the last convocation held and he/she has not applied for degree certificate till date, and if he/she needs the degree / diploma certificate urgently before the forthcoming convocation; in such cases, the student can apply for the degree /diploma certificate in urgent mode and register for the same at the University. He/she will receive the certificate within 15-20 days after the date of registration.

Following are the fees for such cases:

Sr. No.	Degree / Diploma Certificate	(A)	(B)	
		Convocation Fee in Rs.	Postal Charges in Rs.	In India
5.	Degree (UG & PG): <i>(Programmes under faculty of Medical Science, Dentistry, Ayurveda, Homoeopathy, Nursing, Pharmacy, Science, Law, Engineering & Technology, Management Studies, Interdisciplinary Studies)</i>	7000/-		
6.	Degree (UG & PG): <i>(Programmes under faculty of Arts, Social Sciences & Commerce)</i>	5000/-	300/-	2000/-
7.	Diploma (UG & PG): <i>(Programmes under faculty of Medical Science, Dentistry, Ayurveda, Homoeopathy, Nursing, Pharmacy, Science, Law, Engineering & Technology, Management Studies, Interdisciplinary Studies)</i>	6000/-		
8.	Diploma (UG & PG): <i>(Programmes under faculty of Arts, Social Sciences & Commerce)</i>	4500/-		
(Total fees by post = (A) Convocation Fees + (B) Postal Charges)				

How to Register for Urgent Mode?

- 1) Download the application form (<https://bvuict.in/exam/index1.html>) and take a print copy of the form.
- 2) Fill the application form correctly (postal address with pincode, email, mobile etc.)
- 3) Scan the filled form.
- 4) Attach self-attested photo copy of:
 - a) Marksheets/grade card of final examination
 - b) Provisional certificate of passing
 - c) Valid Identity Proof - Passport / Driving License / Aadhaar card, etc.
 - d) 'Internship Completion Certificate' issued by the University. (only for students to whom this is applicable)

- 5) All documents with application form shall be sent by email to convocation.exam@bharatividyapeeth.edu.
- 6) About fee submission:
 - a) The fees will be accepted preferably through Bank Challan **OR** by a demand draft drawn on any nationalized bank payable at Pune and in favour of **Bharati Vidyapeeth Deemed University, Pune (Exam)** The student should write his / her name on the reverse side of the demand draft.

OR

- b) Through online transfer-

Account name: **Bharati Vidyapeeth Deemed University, Pune (Exam)**

Account No.: **200203130009657**

Bank Name: **Bharati Sahakari Bank Ltd.**, L.B.S. Road, Pune-411030,

IFSC Code: **SVCB0010002** (Shamrao Vitthal Co-Operative Bank, Pune)

Account Type: **Saving Bank Account**

(Attach copy of: UTR Number compulsorily with photo copy of receipt or screen shot of successfully payment)

OR

- c) For faster online payment send a request for QR code to convocation.exam@bharatividyapeeth.edu.

Also send the filled application form along with all the required documents to the above email id. Please send the whatsapp mobile number as the QR code will be sent through whatsapp and its validity is only 10 minutes.

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