



Online Assessment Instructions

GENERAL POINTS

- Use appropriate and the latest browser
- Download QR code scanner and keep it ready if your Mobile camera doesn't support QR code detection
- NO pdf will be allowed (upload image directly). Jpeg
- For Web cam issue (try using different browser and check for permissions is allowed for camera).
- Login 15 mins before the exam time
- If the pages goes unresponsive try refreshing and wait for few sec it will work Don't keep clicking multiple times to avoided browser hanging.
- Multiple pages can be upload for a question by selection all at one time.

1. **This is the landing page on the IntelliEXAMS Online Assessment Platform. In this page, you can :**


- a. View the instructional PDF
- b. View the instructional Video
- c. Alerts on late login for the assessment
- d. View your user details
- e. View the name of the selected assessment



You will find us for Distance Education programs only

Regular non-management students, please click here!
Management students, please click here!


Log in

IntelliEXAMS 

User ID
Name

Password

Forgot password?

I'm not a robot 

Continue

2- Select the Subject

The screenshot shows the IntelliEXAMS dashboard for a student named John Paul. The dashboard features two main subject cards: English 1016 (highlighted in yellow) and Mathematics 1016 (highlighted in blue). Each card displays statistics for Written Tests, Online Exams, Assignments, and Results. The English 1016 card shows 0 Written Tests, 2 Online Exams, 0 Assignments, and 0 Results. The Mathematics 1016 card shows 0 Written Tests, 0 Online Exams, 0 Assignments, and 0 Results. A search bar for course names is located at the top right of the dashboard area.

3- Select **Online Exam** and Press **START**

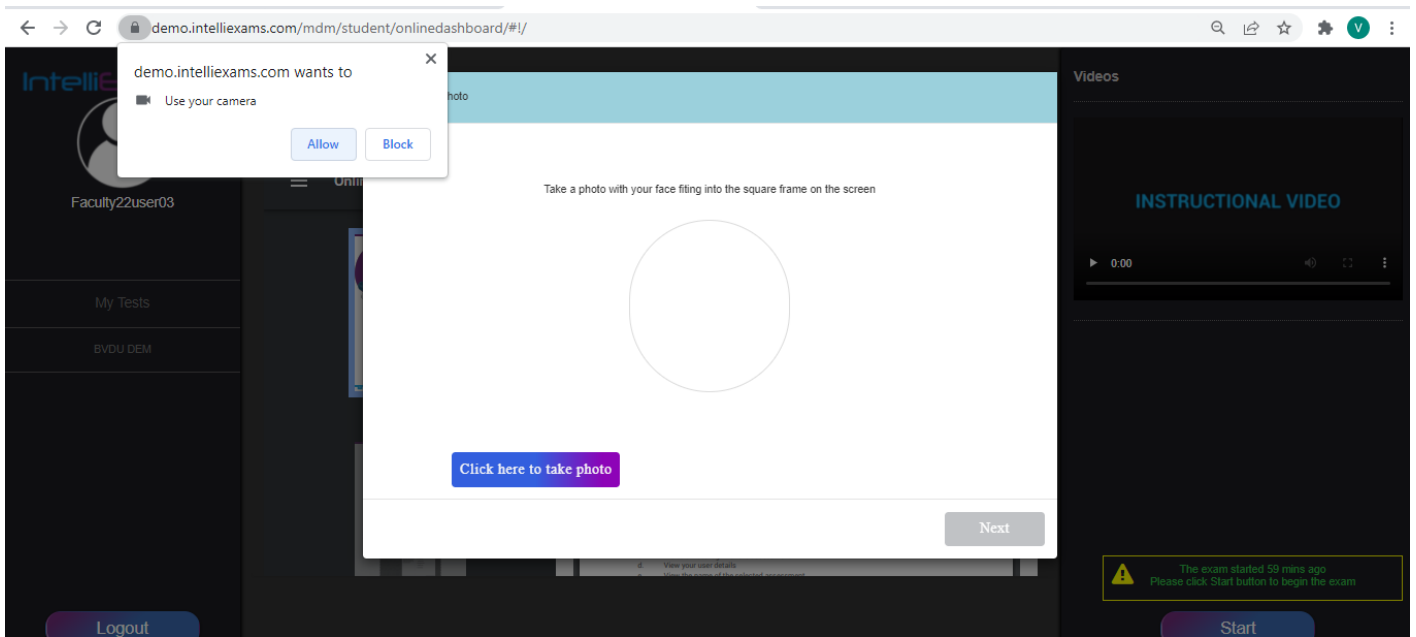
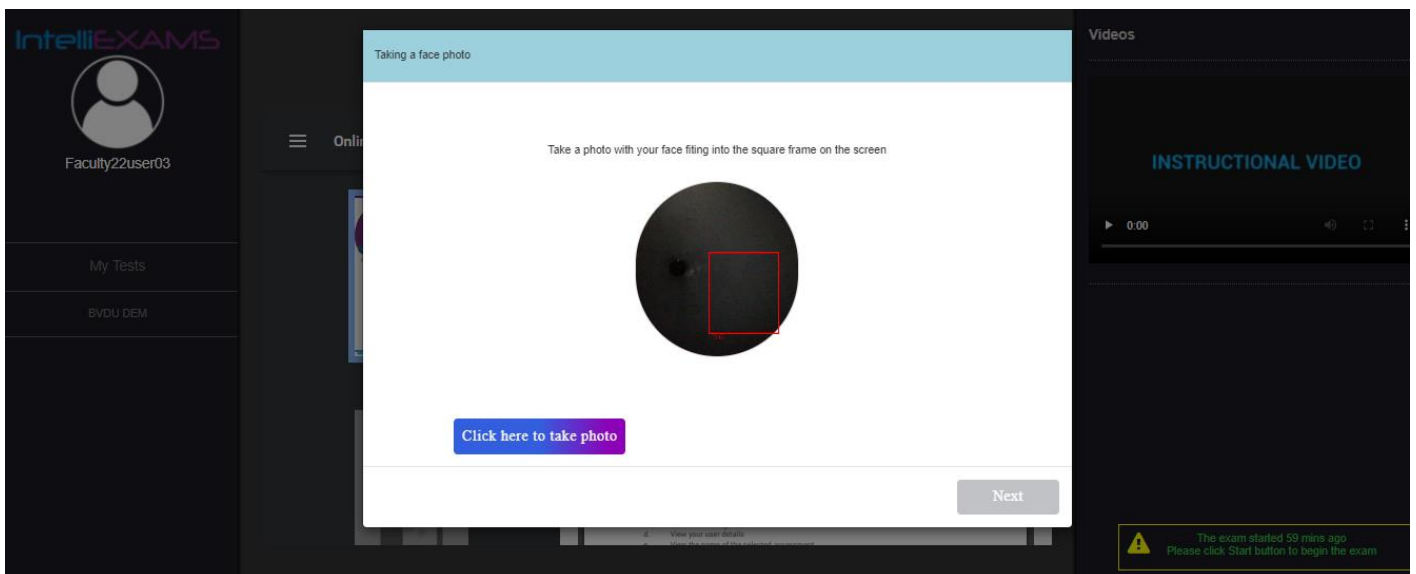
The screenshot shows the 'Online Exam' selection screen. It features a table with the following columns: Exam Name, Status, Exam on, Start time, End time, Extended time, TimeZone, Duration(min), and Activity. A 'Retake' button is visible next to the exam entry.

Exam Name	Status	Exam on	Start time	End time	Extended time	TimeZone	Duration(min)	Activity
BVDU DEM	Retake	2022-03-02 21:30	2022-03-02 22:00	2022-03-02 23:30	02-03-2022 23:30	Asia/Kolkata	90	Retake

4- Read the instruction document & video can be seen and press **START**

The screenshot shows the 'INSTRUCTIONS' screen for an online assessment. It includes a document viewer displaying 'Online Assessment Instructions' and a video player showing an 'INSTRUCTIONAL VIDEO'. A warning message at the bottom right states: 'The exam started 59 mins ago. Please click Start button to begin the exam'. A 'Start' button is located at the bottom right of the screen.

5- Allow the Camera

6- Take your photo & ID card photo and press **NEXT**

2. This is the assessment page. In this page, you can :

- a. View the time left for the assessment.
- b. View the instruction again.
- c. View the available sections of the assessment. You can click on the section to jump to that section.
- d. View the colour coded question template. You can click on a question to jump to that question.
- e. View the colour reference of the question template and question status summary. You can click on any of these categories to filter the questions displayed on the question template.
- f. Flag a question for review. These questions will be colour coded in the question template.
- g. View the marks assigned to this question.
- h. Clear your response for the question.
- i. Go to the next question.

In MCQ/Objective Type questions, you can select the response by click on the appropriate option

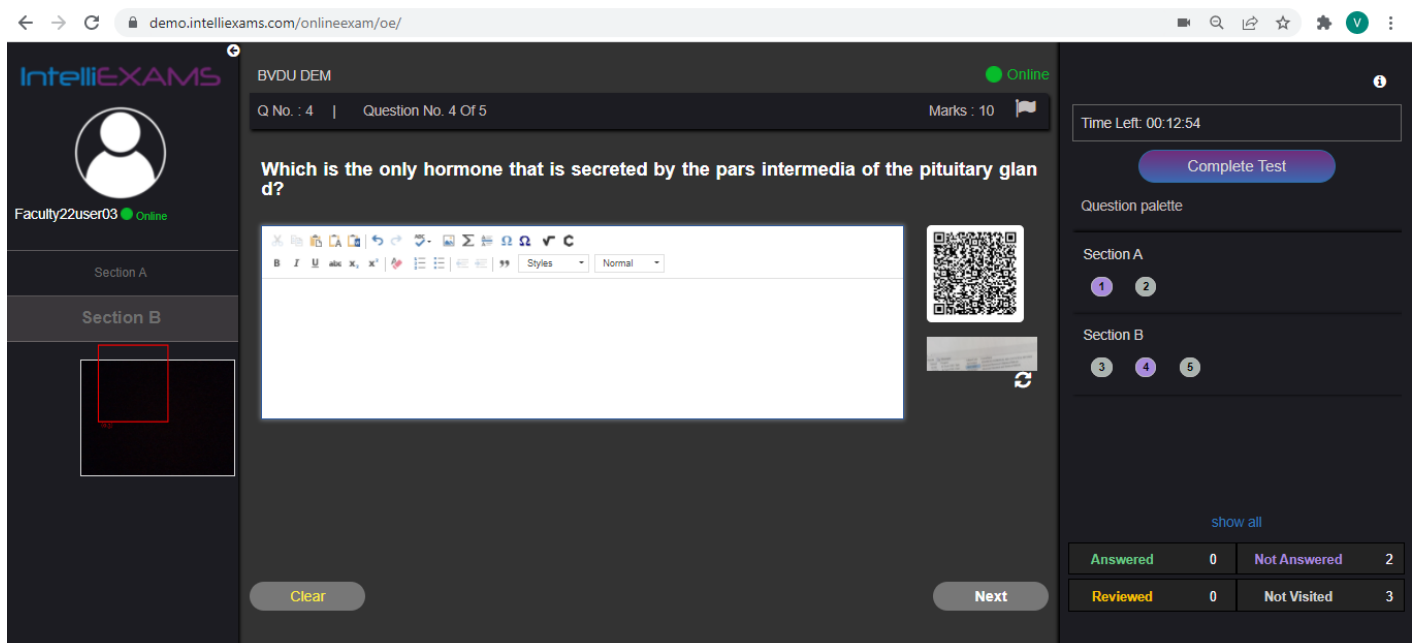
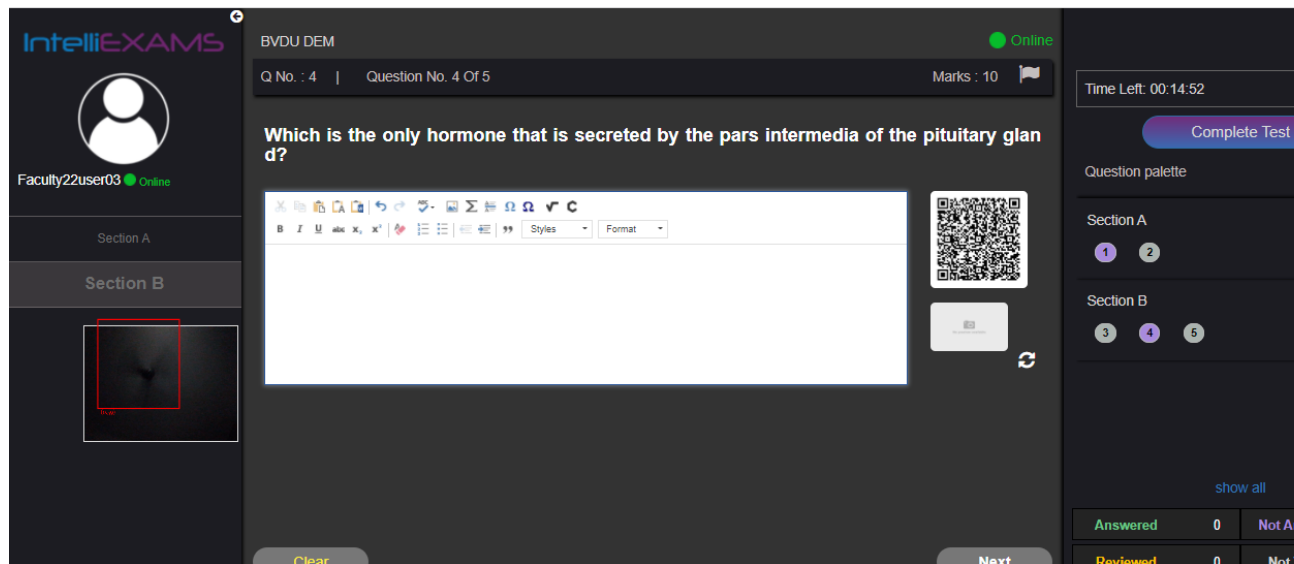
The screenshot displays the IntelliEXAMS assessment interface. On the left, there is a user profile for 'Studentmech' with ID 'MLX001796'. The main area shows 'sample test 1' with 'Q No. :1. 1 | Question No. 1 Of 4' and 'Marks : 1'. The question is 'Sample question 1' with four radio button options: 'Sample Option 1', 'Sample Option 2', 'Sample Option 3', and 'Sample Option 4'. At the bottom of the question area are 'Clear' and 'Next' buttons. On the right, there is a 'Time Left: 01:32:48' and a 'Complete Test' button. Below that is a 'Question palette' with 'Section A' (options 1, 2) and 'Section B' (options 3, 4). At the bottom right, there is a table showing the status of questions:

Answered	0	Not Answered	0
Reviewed	0	Not Visited	4

In Subjective Type questions, you can :

- Write the answer on the paper and using the QR code upload the image (Once you scan the QR code from your mobile you will get a link click the link you will find camera and file manager option , you can select camera and directly click the sheet and upload.
- Done convert to pdf ... directly upload the images of the sheets
- Upload and embed an image into your response. This image can be uploaded either from a link or from your local files. When uploading an image from your local files, select **"Choose File"** to select the image to be embedded and then press **"Send it to Server"** and then press **"Ok"**.

The Preview can be seen after uploading the images for individual questions.

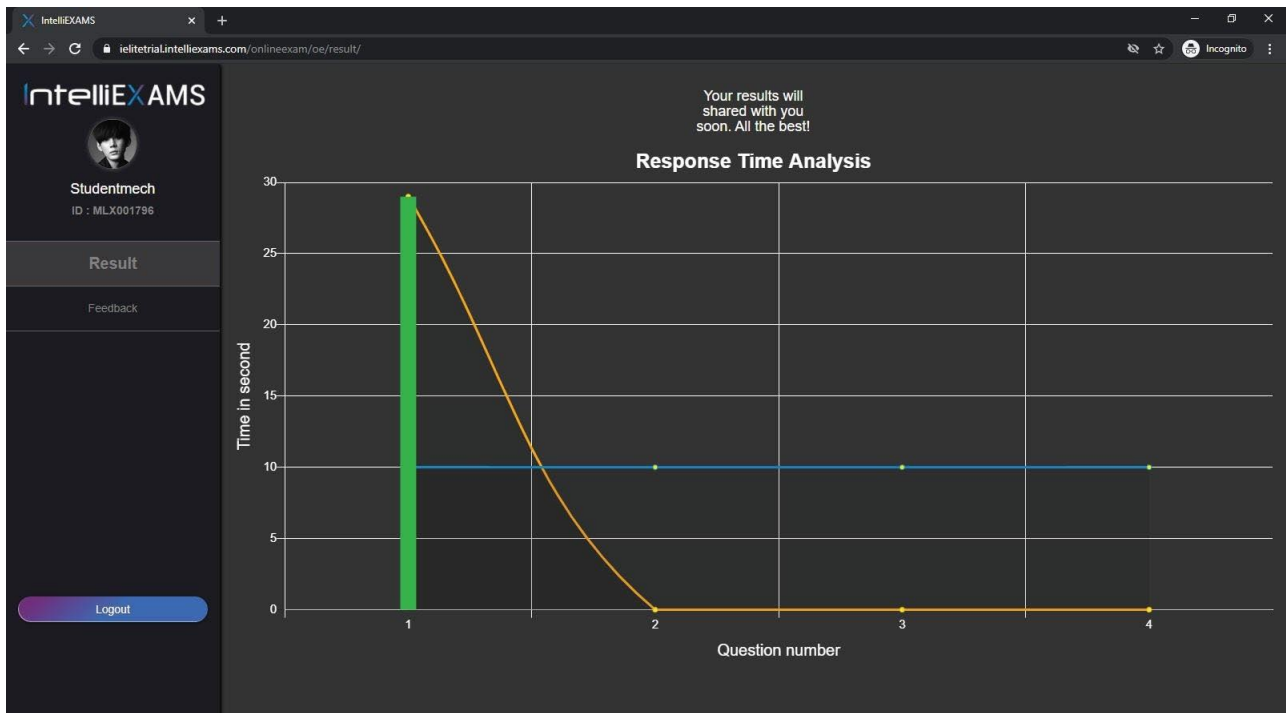


When you have completed your assessment, press “Complete Test” to complete the assessment. The test will be automatically completed if the timer of the assessment runs out.

You will then be sent to the result screen. The result screen will provide the details of your assessment session.

Logout

1. Press on “



----- All the best -----